

**CITIZEN'S INDEPENDENT TRANSPORTATION TRUST (CITT)**

*Project Review Committee*

*Wednesday, June 9, 2004*

*Stephen P. Clark Center*

*111 NW 1<sup>st</sup> Street*

*10<sup>th</sup> Floor Conference Room*

*3:00 p.m.*

*Summary of Minutes*

**MEMBERS PRESENT:**

Marc Buoniconti

Franklin Kelly

Hon. James Reeder

Herminio Lorenzo

Miles Moss

**OTHERS PRESENT:**

Irma San Roman, Interim Executive Director, OCITT

David Tinder, PWD

Clinton Forbes, MDT

Zenaida Hernandez, OCITT

Pepe Valdes, OCITT

Jack Furney, OCITT

Betty Alexander, DBD

Joanna Santiago, OCITT

George Navarrete, MDT

Sandra Melean, PWD

Bob Cuevas, CAO

Virginia Diaz, OCITT

John Prats, OCITT

**ROLL CALL**

In the absence of LtCol Colmenares, Mr. Marc Buoniconti was asked to chair the meeting.

With a quorum present, Mr. Marc Buoniconti called the meeting to order at 3:10 p.m.

**APPROVAL OF AGENDA**

Item 6I was removed from the agenda. Mr. Reeder moved for the approval of the revised agenda; seconded by Mr. Lorenzo and carried without dissent.

**CITIZENS' COMMENTS**

None

**APPROVAL OF MINUTES**

Mr. Miles Moss moved for approval of the May 12, 2004, minutes; seconded by Mr. Reeder and carried without dissent.

**PRESENTATIONS**

None

**ACTION ITEMS**

**6A** *Contract Award to H & R Paving, Inc. for the PWD's PTP Project No. 20030002*

**RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION OF THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS (BCC) OF AWARDED A CONTRACT BETWEEN H & R PAVING, INC., AND THE PUBLIC WORKS DEPARTMENT (PWD), FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT NUMBER 20030002 - RESURFACING**

Mr. Buoniconti questioned the completeness of the tracking and review form, which is used by OCITT staff for action items to address whether or not an item is in the People's Transportation

Plan (PTP) or whether it furthers the goals of the PTP. Mr. Buoniconti volunteered to work with OCITT staff and revise the review form as needed for future use.

David Tinder, PTP Coordinator for the Public Works Department (PWD), provided a brief overview of the project and contract's scope of work.

Mr. Reeder moved for approval of item 6A; seconded by Mr. Lorenzo and carried without dissent.

Mr. Buoniconti, at the request of Clinton Forbes, Assistant to the Director of Miami-Dade Transit, asked that action item 6H be taken out of order. Request was accepted with no objections from the members.

**6H**     *12th Supplemental Agreement to the PSA between MDT and PBQD for the MIC Earlington Heights Connector*

**RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION OF THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS (BCC) AUTHORIZING EXECUTION OF THE TWELFTH SUPPLEMENTAL AGREEMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN MIAMI-DADE COUNTY AND PARSONS BRINCKERHOFF QUADE & DOUGLAS, INC. TO PREPARE AN APPLICATION PACKAGE TO REQUEST PERMISSION FROM THE FEDERAL TRANSIT ADMINISTRATION TO ENTER INTO PRELIMINARY ENGINEERING, TO PREPARE AND SUBMIT A NEW STARTS APPLICATION AND COMPLETE THE FINAL ENVIRONMENTAL IMPACT STATEMENT (FEIS) FOR THE MIAMI INTERMODAL CENTER (MIC) EARLINGTON HEIGHTS CONNECTOR**

Mr. Navarrete, Acting Assistant Director, MDT, provided an in-depth overview of the project, the contract's scope of work, and the various funding sources that will be explored for this and other rail corridor projects. He also clarified that this supplemental agreement is for planning work only and does not overlap with the Program Management Consulting contract, which will, among other things, be responsible for managing the contracts.

Mr. Lorenzo moved for the approval of item 6H; seconded by Mr. Reeder and carried without dissent.

At the request of Mr. Buoniconti, OCITT staff was directed to contact the Aviation Department for an update on the MIC-Airport Connector project and report back to the Committee at the next meeting.

**6B**     *Contract Award to H & R Paving for the PWD's PTP Project No. 20030003*

**RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION OF THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS (BCC) OF AWARDED A CONTRACT BETWEEN H & R PAVING, INC., AND THE PUBLIC WORKS DEPARTMENT (PWD), FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT NUMBER 20030003 – RESURFACING**

Mr. Tinder provided a brief overview of the project and informed the Committee that the resurfacing projects went out for bid separately.

Mr. Moss moved for approval of item 6B; seconded by Mr. Lorenzo and carried without dissent.

**6C      *Contract Award to General Asphalt Co. for the PWD's PTP Project No. 20030004***

**RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION OF THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS (BCC) OF AWARDED A CONTRACT BETWEEN GENERAL ASPHALT CO. INC., AND THE PUBLIC WORKS DEPARTMENT (PWD), FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT NUMBER 20030004 – RESURFACING**

Mr. Moss moved for approval of item 6C; seconded by Mr. Lorenzo and carried without dissent.

**6D      *Contract Award to H & J Asphalt, Inc. for the PWD's PTP Project No. 20030005***

**RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION OF THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS (BCC) OF AWARDED A CONTRACT BETWEEN H & J ASPHALT INC., AND THE PUBLIC WORKS DEPARTMENT (PWD), FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT NUMBER 20030005 – RESURFACING**

Mr. Moss moved for approval of item 6D; seconded by Mr. Kelly and carried without dissent.

**6E      *Contract Award to Fortex Construction, Inc. for the PWD's PTP Project No. 20030010***

**RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION OF THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS (BCC) OF AWARDED A CONTRACT BETWEEN FORTEX CONSTRUCTION INC., AND THE PUBLIC WORKS DEPARTMENT (PWD), FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT NUMBER 20030010 – ANNUAL PAVEMENT STRIPING**

Staff noted questions to the Public Works Department (PWD) and their responses were distributed at the meeting.

Mr. Tinder provided a brief overview of the project and clarified to the Committee that this is a one year contract with a one year extension. Mr. Buoniconti questioned the contracts use for pavement striping of old projects instead of new projects. Mr. Tinder reminded the Committee that maintenance of roadway projects is mentioned in the PTP Ordinance.

Mr. Reeder moved for approval of item 6E; seconded by Mr. Moss and carried without dissent.

**6F      *Contract Award to Adventure Environmental, Inc for the PWD's PTP ADA Sidewalk Project No. 20030013***

**RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION OF THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS (BCC) OF AWARDED A CONTRACT BETWEEN ADVENTURE ENVIRONMENTAL, INC., AND THE PUBLIC WORKS DEPARTMENT (PWD), FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT NUMBER 20030013 – ADA SIDEWALK**

Mr. Lorenzo expressed his concern with having only one bidder for this contract. Ms. Alexander, Division Director for the Department of Business Development (DBD), informed that this contract has a Level 1 CSBE Set-Aside which requires that there be at least three certified firms available to bid. Although three firms were available, only one firm put a bid for the contract. The Committee requested that DBD follow-up with the two firms that did not bid,

in order to identify the reason and determine if anything can be done to increase firms' participation in the bid process.

Mr. Lorenzo moved for approval of item 6F; seconded by Mr. Reeder and carried without dissent.

**6G     *PWD's use of Bid No. 1480-4/08 (Sign Blanks and Posts) for PTP Projects***

**RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION OF THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS (BCC) AUTHORIZING THE PUBLIC WORKS DEPARTMENT'S USE OF BID NO. 1480-4/08 (SIGN BLANKS AND POSTS) FOR PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECTS**

Mr. Tinder provided additional information on the contract and its relevance to the People's Transportation Plan (PTP). Discussion broke out over the vehicles necessary for the installation of the blank signs and posts; an item which will come before the Committee at a later date. Mr. Tinder informed the Committee that the CITT will be receiving an expenditure report showing where PTP funds have been spent.

Mr. Lorenzo moved for approval of item 6G; seconded by Mr. Reeder and carried without dissent.

**CITIZENS' COMMENTS**

None

**NEW BUSINESS**

- Mr. Moss requested status on the appointment of an Executive Director for OCITT. Mr. Buoniconti informed that he is on the selection committee and that applications had come in, but no selection has been made.
- Mr. Buoniconti requested status of CITT Vice-Chair vacancy. OCITT staff was directed to resend letters to members requesting their nominations for CITT Vice-Chair by the June 21, 2004, deadline.

**ANNOUNCEMENTS**

- Mr. Moss was recently appointed to the Program Management Consulting Services contract selection committee.
- Committee members were reminded that they must notify the full Trust of all requests to sit on any selection committee.
- The CITT Financial Consultant item passed at the last BCC/TC meeting.
- Irma, OCITT Interim Executive Director, will schedule meeting with Commissioner Moss for clarification on the PTP amendment process.
- The next PRC meeting is scheduled for July 14, 2004 at 3:00 pm.

**ADJOURNMENT**

The meeting adjourned at 4:30 p.m.

**\*\*\*MINUTES ARE IN SUMMARY FORM\*\*\*  
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